Unit Outline (Higher Education)

Institute / School:	Institute of Education, Arts & Community
Unit Title:	PROFESSIONAL IDENTITY (CRIMINOLOGY AND CRIMINAL JUSTICE)
Unit ID:	COOPK2204
Credit Points:	15.00
Prerequisite(s):	(ATSGC1283 and ATSGC1284) OR (CRJUS1283 and CRJUS1284) OR (CRJUS1285 and CRJUS1287) (At least 60 credit points from CRJUS subject-area at any level)
Co-requisite(s):	Nil
Exclusion(s):	CRJUS3203 and CRJUS3204
ASCED:	099903

Description of the Unit:

This unit assists students with their transition into employment by providing the knowledge and skills required to work in professional settings. Students will engage in active-learning designed to enable an enhanced understanding of professional practice, including professional boundaries, etiquette, and expectations. Students will reflect on and enhance their skills in a range of professional areas, which may include organisation, efficiency, and conflict management. Students will integrate the knowledge accumulated throughout the unit and apply it to future placement and employment experiences.

Grade Scheme:	Graded (HD, D, C, P, MF, F, XF)

Work Experience:

No work experience

Placement Component:	No

Supplementary Assessment: Yes

Where supplementary assessment is available a student must have failed overall in the Unit but gained a final mark of 45 per cent or above, has completed all major assessment tasks (including all sub-components where a task has multiple parts) as specified in the Unit Description and is not eligible for any other form of supplementary assessment

Course Level:

Level of Unit in Course	AQF Level of Course					
	5	**6**	**7**	**8**	**9**	**10**
Introductory	☐	☐	☐	☐	☐	☐
Intermediate	☐	☐	✔	☐	☐	☐
Advanced	☐	☐	☐	☐	☐	☐

Learning Outcomes:

On successful completion of this unit, students should be able to:

Knowledge:

K1. Reflect on professional practice and examine the factors that shape professional identity

K2. Explore the nature of roles within and around the Criminal Justice setting, both government and non-government

K3. Explore the range of skills that are central to working effectively in professional settings

K4. Examine organisational policies, procedures, codes of conduct, and ethical obligations and the broader legislative context of professional practice

K5. Access and examine current employment opportunities in criminal justice and related settings and understand the processes used to recruit and select staff

Skills:

S1. Develop critical reflection skills for professional practice

S2. Develop written and verbal communication skills to undertake professional practice

S3. Develop skills in applying for positions, including compiling a job application

Application of knowledge and skills:

A1. Apply an understanding of skills required to work with other professionals and other service providers

A2. Analyse and reflect on the nature of professional work, particularly in criminal justice related settings

A3. Apply knowledge of recruitment and selection methods and processes

Unit Content:

MODULE 1 (weeks 1,2,3) – Understanding professional work environments

- Week 1 Professional identity
- Week 2 Expectations in the professional workplace
- Week 3 Working effectively within the professional setting

MODULE 2 (weeks 4,5,6) – Industry overview

- Week 4 Government roles
- Week 5 Non-government and community-based roles
- Week 6 Research and policy work

MODULE 3 (weeks 7,8,9) – Professional Skills

- Week 7 Administration, organisation and reporting

- Week 8 Leadership, negotiation, conflict resolution
- Week 9 Client-facing skills & case management

MODULE 4 (weeks 10,11,12) – Entering the workforce

- Week 10 Career planning
- Week 11 Job applications
- Week 12 Interviews

FEDTASKS

Federation University Federation recognises that students require key transferable employability skills to prepare them for their future workplace and society. FEDTASKS (**T**ransferable **A**ttributes **S**kills and **K**nowledge) provide a targeted focus on five key transferable Attributes, Skills, and Knowledge that are be embedded within curriculum, developed gradually towards successful measures and interlinked with cross-discipline and Co-operative Learning opportunities. *One or more FEDTASK, transferable Attributes, Skills or Knowledge must be evident in the specified learning outcomes and assessment for each FedUni Unit, and all must be directly assessed in each Course.*

FEDTASK attribute and descriptor		Development and acquisition of FEDTASKS in the Unit	
		Learning Outcomes (KSA)	Assessment task (AT#)
FEDTASK 1 Interpersonal	Students will demonstrate the ability to effectively communicate, inter-act and work with others both individually and in groups. Students will be required to display skills in-person and/or online in: • Using effective verbal and non-verbal communication • Listening for meaning and influencing via active listening • Showing empathy for others • Negotiating and demonstrating conflict resolution skills • Working respectfully in cross-cultural and diverse teams.	K1, K2, K3, K4, K5, S1, S2, S3, A1, A3, A2	AT1, AT2
FEDTASK 2 Leadership	Students will demonstrate the ability to apply professional skills and behaviours in leading others. Students will be required to display skills in: • Creating a collegial environment • Showing self -awareness and the ability to self-reflect • Inspiring and convincing others • Making informed decisions • Displaying initiative	K1, K2, K3, K4, K5, S1, S2, S3, A1, A3, A2	AT1, AT2
FEDTASK 3 Critical Thinking and Creativity	Students will demonstrate an ability to work in complexity and ambiguity using the imagination to create new ideas. Students will be required to display skills in: • Reflecting critically • Evaluating ideas, concepts and information • Considering alternative perspectives to refine ideas • Challenging conventional thinking to clarify concepts • Forming creative solutions in problem solving.	K1, K2, K3, K4, K5, S1, S2, S3, A1, A3, A2	AT1, AT2

FEDTASK attribute and descriptor		Development and acquisition of FEDTASKS in the Unit	
		Learning Outcomes (KSA)	Assessment task (AT#)
FEDTASK 4 Digital Literacy	Students will demonstrate the ability to work fluently across a range of tools, platforms and applications to achieve a range of tasks. Students will be required to display skills in: • Finding, evaluating, managing, curating, organising and sharing digital information • Collating, managing, accessing and using digital data securely • Receiving and responding to messages in a range of digital media • Contributing actively to digital teams and working groups • Participating in and benefiting from digital learning opportunities.	K4, K5, S3	AT1, AT2
FEDTASK 5 Sustainable and Ethical Mindset	Students will demonstrate the ability to consider and assess the consequences and impact of ideas and actions in enacting ethical and sustainable decisions. Students will be required to display skills in: • Making informed judgments that consider the impact of devising solutions in global economic environmental and societal contexts • Committing to social responsibility as a professional and a citizen • Evaluating ethical, socially responsible and/or sustainable challenges and generating and articulating responses • Embracing lifelong, life-wide and life-deep learning to be open to diverse others • Implementing required actions to foster sustainability in their professional and personal life.	K2, K3, K4, S1, A1, A2	AT1

Learning Task and Assessment:

Learning Outcomes Assessed	Assessment Tasks	Assessment Type	Weighting
K2, K3, K4, A1, A2, S1	Industry insight report	Written report	40-50%
K1, K2, K5, S2, S3, A1, A3	Job application	Written + video presentation	50-60%

Adopted Reference Style:

APA

Refer to the library website for more information

Fed Cite - referencing tool

Professional Standards / Competencies:

Australian Qualifications Framework - Learning Outcomes: Initial

Attribute	Assessed	Level
4 Bachelor Degree (Level 7)		
4.1 Knowledge		
4.1.1 Broad and coherent body of knowledge, with depth in the underlying principles and concepts in one or more disciplines as a basis for independent lifelong learning.	Yes	Intermediate
4.2 Skills		
4.2.1 Cognitive skills to review critically, analyse, consolidate and synthesise knowledge.	Yes	Intermediate
4.2.2 Cognitive and technical skills to demonstrate a broad understanding of knowledge with depth in some areas.	Yes	Intermediate
4.2.3 Cognitive and creative skills to exercise critical thinking and judgement in identifying and solving problems with intellectual independence.	Yes	Intermediate
4.2.4 Communication skills to present a clear, coherent and independent exposition of knowledge and ideas.	Yes	Intermediate
4.3 Application		
4.3.1 Initiative and judgement in planning, problem solving and decision making in professional practice and/or scholarship.	Yes	Intermediate
4.3.2 Adapt knowledge and skills in diverse contexts.	Yes	Intermediate
4.3.3 Responsibility and accountability for own learning and professional practice and in collaboration with others within broad parameters.	Yes	Intermediate